

CTACHMM - Job Ops, October 10, 2017, CT/MA/RI in bold
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EHS Coordinator, New Britain, CT
Peter Paul Electronics

Position Overview – Reporting to the Executive Vice President, the EHS Coordinator will promote collaboration within Peter Paul to carry out the day to day operations of the EHS department by implementing an effective Environmental Health & Safety Program. The EHS Coordinator will lead Peter Paul’s comprehensive program for regulated waste management (i.e. chemical and universal waste). Oversee the safe and compliant generation, minimization, collection, transport, accumulation, storage, treatment and disposal of regulated waste. For these activities, the EHS Coordinator is responsible for compliance with the various applicable state and federal laws as well as overall protection of the environment. This position is expected to create a supportive and productive work environment.

Essential Job Functions

- Assist in compliance reviews, general risk assessments and other safety assessments.
- Maintain relevant EHS logs and documentation.
- Assist in the compliance of applicable laws and regulations.
- Prepare applicable EHS reports as necessary.
- Provide assistance and advice on EHS issues. Make recommendations to facility management.
- Conduct required safety trainings, inspections and testing.
- Assist in the creation, development and presentation of relevant EHS trainings.
- Maintain training records and conduct an annual audit of training program.
- Prevent accidents and improve staff safety knowledge. Participate in detailed incident investigations and Root Cause Analysis.
- Promote incident prevention for the benefit of employees and visitors.
- Ensure that occupational health requirements are met and conduct periodic Industrial Hygiene monitoring.
- Wear all required personal protective equipment, encourage safe working practices, correct hazards immediately and report them to the proper personnel.
- Work with employees to achieve cultural change in the face of potential resistance.
- Ensure that waste is handled, transferred, prepared for shipment, transported, accumulated, stored, treated and disposed of safely and compliantly. Prevent spills, releases and exposures.
- Review operations that generate waste to reduce volumes and ensure compliance.
- Review vendor bids for hazardous waste disposal. Evaluate vendor performance and take corrective actions when necessary.

- Oversee the management of chemical waste including satellite accumulation area inspections, solvent bulking, and solvent recovery system segregation.
- Ensure environmental compliance with DEEP and EPA permits.
- Accurately manage/retain required data, document compliance, and submit reports and manifests on time.
- Identify compliance issues, resolve compliance problems and take corrective actions when necessary.
- Maintain positive relationships with managers and employees.
- ISO 14001:2015 experience preferred
- Perform other duties as assigned.

Additional Job Functions & Physical Requirements

- Walk the manufacturing floor on a regular basis to establish EHS presence and provide support.
- Conduct daily and monthly EHS Meetings/Trainings and schedule as needed.
- Write, implement, and manage EHS Programs, Policies and Procedures.
- Perform facility EHS Inspections.
- Ability to evaluate PPE and ensure proper use and maintenance of PPE.
- Enforce compliance of Regulatory requirements (i.e. OSHA, DEEP, EPA, etc.), including company EHS policies and procedures.
- Support the company Lean initiatives.
- Ability to wear and use personal protective equipment for hazardous materials handling and spill clean-up including respirators, safety shoes, goggles, gloves
- Conduct safety investigations and provide emergency response.

Required Education and Experience

- Bachelor's Degree in a related scientific or engineering field and 2 years' experience, or an equivalent combination of education and experience.
- Proficiency in providing safety trainings on various EHS topics.
- Knowledge of chemicals, chemical hazards, proper methods of chemical waste accumulation, storage, handling, segregating, transportation treatment and disposal.
- Knowledge of waste laws that apply to the generation, accumulation, transport, storage, treatment and disposal of chemical and universal hazardous waste.
- Experience in auditing waste programs for compliance with all applicable federal, state and local laws.
- Excellent interpersonal and communication skills.
- Computer literacy.
- Ability to work well with others.

<http://job-openings.monster.com/EHS-Coordinator-New-Britain-CT-US-Peter-Paul-Electronics/11/188385008>